

# TU CESE: Industry's Training Resource

# FUNDAMENTALS OF TITLES, DEEDS, CONVEYANCES AND LEASES



THE UNIVERSITY of  
**TULSA**  
*Continuing Education for  
Science & Engineering*

## ABOUT YOUR INSTRUCTOR

**TIMOTHY C. DOWD** is an attorney with Elias, Books, Brown & Nelson, in Oklahoma City. His primary area of practice is oil and gas law, including the rendering of title opinions and drafting of industry contracts.

Mr. Dowd is the past president of the Oklahoma City Mineral Lawyers Society and former Chairperson of the Oklahoma Bar Association Mineral Law Section. He is also a member of the Legal Committee of the Interstate Oil and Gas Compact Commission and the Advisory Council to the Marginal Well Commission of Oklahoma.

He is also the author of the chapter on Oil and Gas Titles in West Publishing Company's *Oklahoma Real Estate Forms and Practice*; plus many articles including Clearing Title of Long-Lost Mineral Owners (54 Rocky Mountain Mineral Law Institute 30-1-2008) and Preferential Rights to Purchase in Oil and Gas Transactions (49 Rocky Mountain Mineral Law Institute 5-1-2003).

April 25-26, 2017 | Houston, TX  
September 12-13, 2017 | Denver, CO

The essence of the land department of oil and gas companies is the determination of ownership. As you know, ownership of oil, gas and other minerals, determine who has the right to drill and, after production, who is entitled to payment.

This two-day nuts-and bolts course will give you the basics in determining land titles and the ownership of the mineral interests; plus acquaint you with the fundamentals of the acquisition and development of oil and gas properties.

If you are involved in such matters as title work, lease purchasing, negotiation and preparation of contracts, farmout agreements, surface damage agreements, lease administration and the 1001 other issues that are involved in the drilling and management of wells... you will benefit from attending this course.

Participants will be given real-world problems to solve so that they can transfer the knowledge gained from this course into real solutions.

## PROGRAM CONTENT

### Basic Principles of Land Ownership, Types of Transfers

- Conveyances
- Heirship and Estate Proceedings
- Judicial Action

### Land Description, Deeds and Conveyances, Common Types of Conveyances

- Warranty Deed
- Special Warranty Deed
- Mineral Deed
- Royalty Deed
- Quitclaim Deed
- Mortgages
- Easements
- Oil and Gas Leases
- Assignment of Oil and Gas Leases
- Assignment of Overriding Royalty Interest

### Types of Deeds

- Warranty, Mineral, and Royalty

### Types of Ownership

- Sole Ownership
- Tenants in Common
- Joint Tenancy with Right of Survivorship
- Life Estates/Remaindermen

### Fundamentals of Probate and Estate Proceedings

### Marketable Title v. Acceptable Title, Common Title Problems

- Royalty Deed v. Mineral Deed
- Reservation of Mineral Interest/Duhig Rule
- Adverse Possession
- Marital Property
- Superior Title/Mortgages
- Recording Acts/Dueling Leases, Dueling Interests
- Probate Proceedings v. Affidavit of Death and Heirship
- Tax Deeds

### Oil and Gas Leases Common Title Problems

- Description
- Shut-in Gas Royalty Clause
- Delay Rentals v. Paid-Up Lease
- Pooling clause
- Pugh Clause
- Royalty Provisions
- Production v. Marketing
- Executive Rights
- Cessation of Production

### Common Types of Oil and Gas Contracts

- Farmout
- Joint Operating Agreements

## WALK AWAY KNOWING...

- ▶ The basics of land titles, deeds and transferring oil and gas leases
- ▶ Understand and locate pertinent parts of oil and gas leases and assignments
- ▶ Gain the ability to interpret deeds
- ▶ Recognize basic title issues
- ▶ Determine a proper reservation or exception in a deed
- ▶ Learn how to review and locate primary sections of an oil and gas lease
- ▶ Learn the important skills to determine change of ownership and who has the right to collect the monetary proceeds from a producing well
- ▶ Understand the basics in determining land titles or the ownership of mineral interests

## Who Should Attend

Do you need an overall perspective of petroleum leases, titles, deeds and conveyances in order to be more productive at your job? If so, this seminar is for you! Past participants have included landmen, attorneys, lease analysts, management and administrative personnel, division order analysts, paralegals, and those who have taken on these duties.

## Dates, Times, and Locations

The seminar meets from 8:30 a.m. to 4:30 p.m. each day.

### April 25-26, 2017 in Houston, Texas

Doubletree Hotel at Greenway Plaza, 6 Greenway Plaza East, Houston, TX 77046, 713-629-1200

### September 12-13, 2017 in Denver, Colorado

Marriott Tech Center, 4900 S. Syracust Street, Denver, CO 80237, 303-779-1100

## Accreditation Information

This course qualifies for 1.25 CEUs (Continuing Education Units) and 12.5 PDHs (Professional Development Hours).

## In-Company Presentations

This course is offered as an in-company training program. For more information, contact Susan Gates at (918) 631-3150 or [susan-gates@utulsa.edu](mailto:susan-gates@utulsa.edu).

## Hotel Reservations

To make room reservations at the seminar site, contact the hotel directly. Specify you are with The University of Tulsa seminar for special group rates. To ensure availability, reservations should be made at least 45 days prior to the event.

# FUNDAMENTALS OF TITLES, DEEDS, CONVEYANCES AND LEASES

**Yes!** Register me for **Fundamentals of Titles, Deeds, Conveyances and Leases:**

☐ **APRIL 25-26, 2017 — Houston, TX**

☐ **SEPTEMBER 12-13, 2017 — Denver, CO**

FIRST NAME

LAST NAME

JOB TITLE

ORGANIZATION / COMPANY NAME

ADDRESS

CITY

STATE

ZIP

COUNTRY

PARTICIPANT'S PHONE (WITH AREA CODE)

CHECK ONE: ☐ Cell ☐ Work ☐ Home

PARTICIPANT'S EMAIL

## COURSE FEE SCHEDULE

Online Registration available at [www.cese.utulsa.edu](http://www.cese.utulsa.edu) (credit card payments only)

**SELECT ONE** — fees listed are per person and in net US Dollars:

☐ **\$995.00** ..... **GROUP DISCOUNT** (Available to 3 or more from the same company)

☐ **\$1,195.00** .... **EARLY REGISTRATION DISCOUNT** (See Early Registration Discount for details)

☐ **\$1,395.00** .... **REGISTRATION FEE**

## PAYMENT METHOD

☐ **CHECK ENCLOSED** Make payable to The University of Tulsa, CESE

☐ **VISA** ☐ **MasterCard** ☐ **Discover** ☐ **American Express**

CREDIT CARD NUMBER

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NAME ON CARD

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STATE

ZIP

COUNTRY



THE UNIVERSITY of  
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To enroll, complete and return the  
enrollment form with payment to:

**The University of Tulsa – CESE**

800 S. Tucker Dr., Tulsa, OK 74104-3189

Fax: 918.631.2154; Phone: 918.631.3088

Email: [cese@utulsa.edu](mailto:cese@utulsa.edu)

## SEMINAR FEE

The seminar fee includes all course materials (see What You Will Receive section), certificate of completion, and daily break refreshments.

## GROUP DISCOUNT

Available to groups of three or more people from the same company attending the same event/location.

## EARLY REGISTRATION DISCOUNT

To qualify, your registration and payment must be received in our office 30 days prior to the seminar location you plan to attend.

## What past attendees say about this course:

**"I felt like I learned a lot from this class. I feel more confident in my knowledge of a lease."**

— L. C., Division Order Tech,  
Red Willow Production Co.

**"Concise explanation of oil & gas leases and conveyances. Everyone in land should attend."**

— S. Y., Land Admin., Calyx Energy, LLC

**"I liked working through examples together with situations we see on a daily basis."**

— C. B., DOI Analyst, BP America

**"A must for anyone who works with oil & gas leases."**

— D. S., Geological Scientist,  
Commonwealth of Pennsylvania

**"Excellent course. It was clear and concise for even a non-landman."**

— S. H., Regulatory Compliance Advisor,  
Linn Operating, Inc.

**"I am new to the industry and this (course) was incredibly helpful."**

— L. P., Attorney, American Eagle  
Energy Corp.

**"Through the use of multiple situations, we saw many real-world examples of land related issues."**

— G. L., SVP & Regional Manager,  
SM Energy

